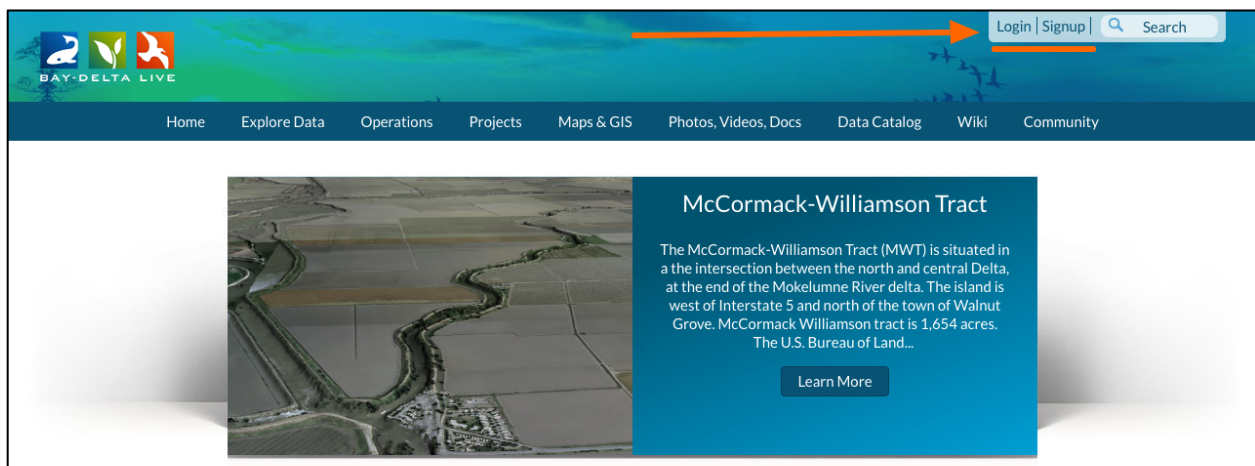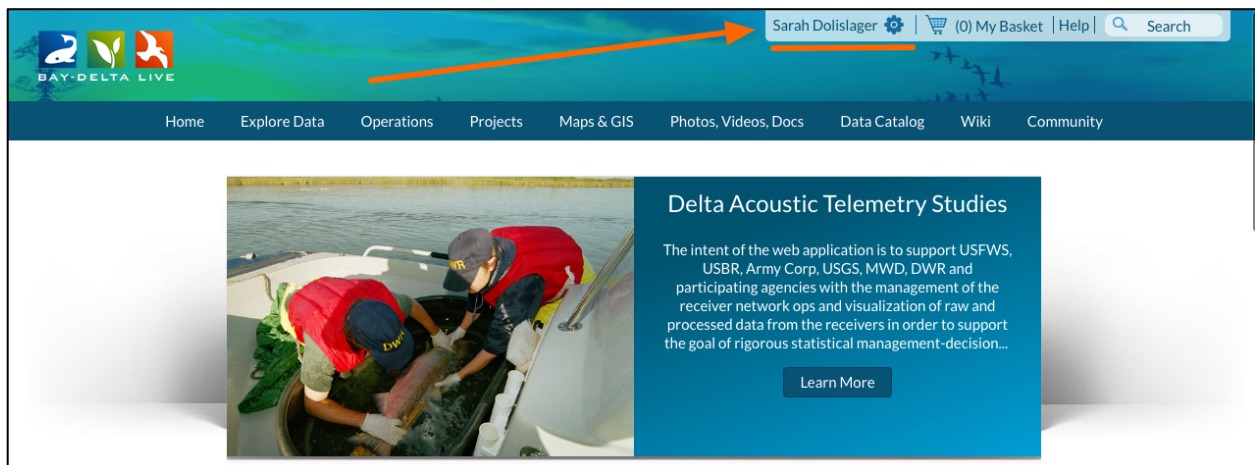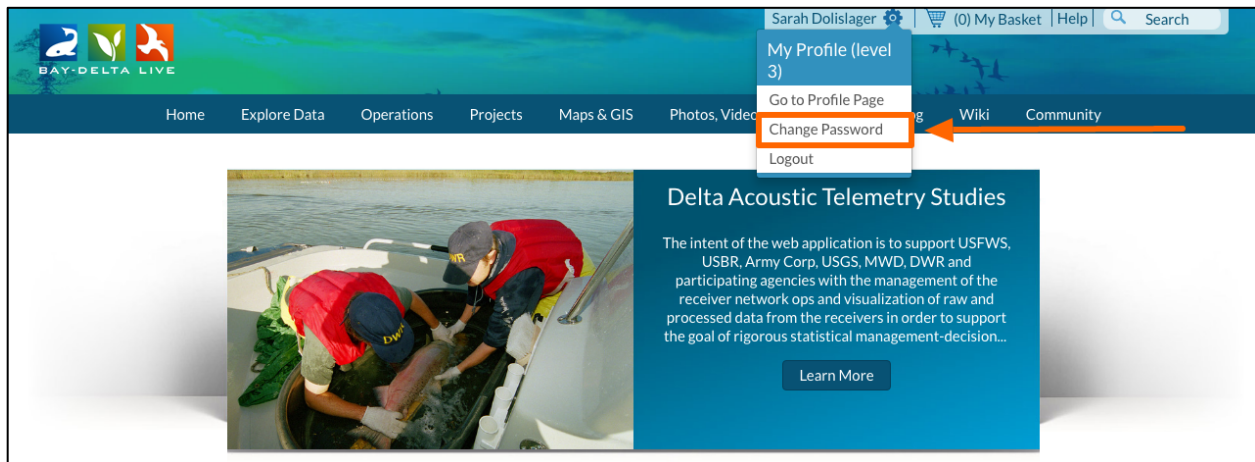# HOW TO EDIT YOUR PROFILE

First, be sure you are signed up or logged in using the, "login" or "Sign Up" buttons at the top of the screen.
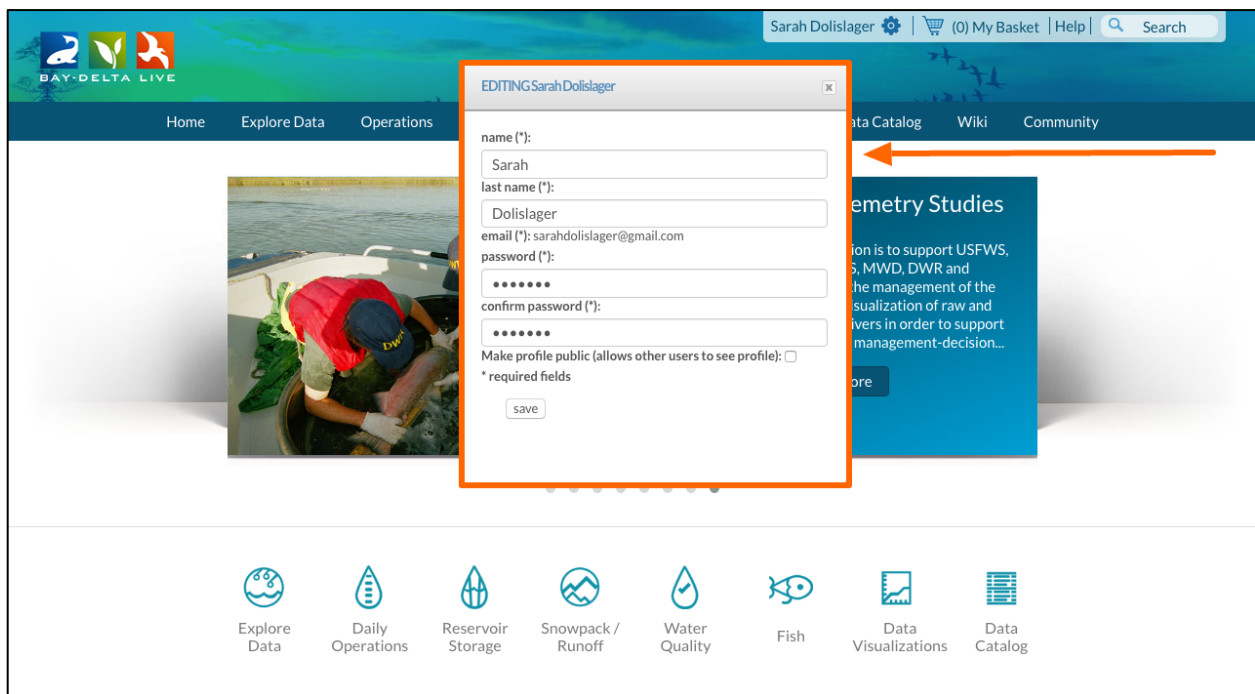

Once you are logged in, you'll see your name at the top of the screen with a "settings" icon next to it.

Hover over the settings icon and a drop-down menu will appear.
Click on, "change password."

This option brings up a form where you can edit your name, password, and make your profile public.

The most important option here is the check box at the bottom of the form, where you can choose to make your profile public.

If you want to share information with colleagues or other users, check this box.

It also allows your colleagues to send your information from the BDL database.

Be sure to save your changes by clicking, "save."

If you want to go to your profile, hover over the settings icon again and choose, "Go to Profile Page."