



# www.baydeltalive.com Tutorials

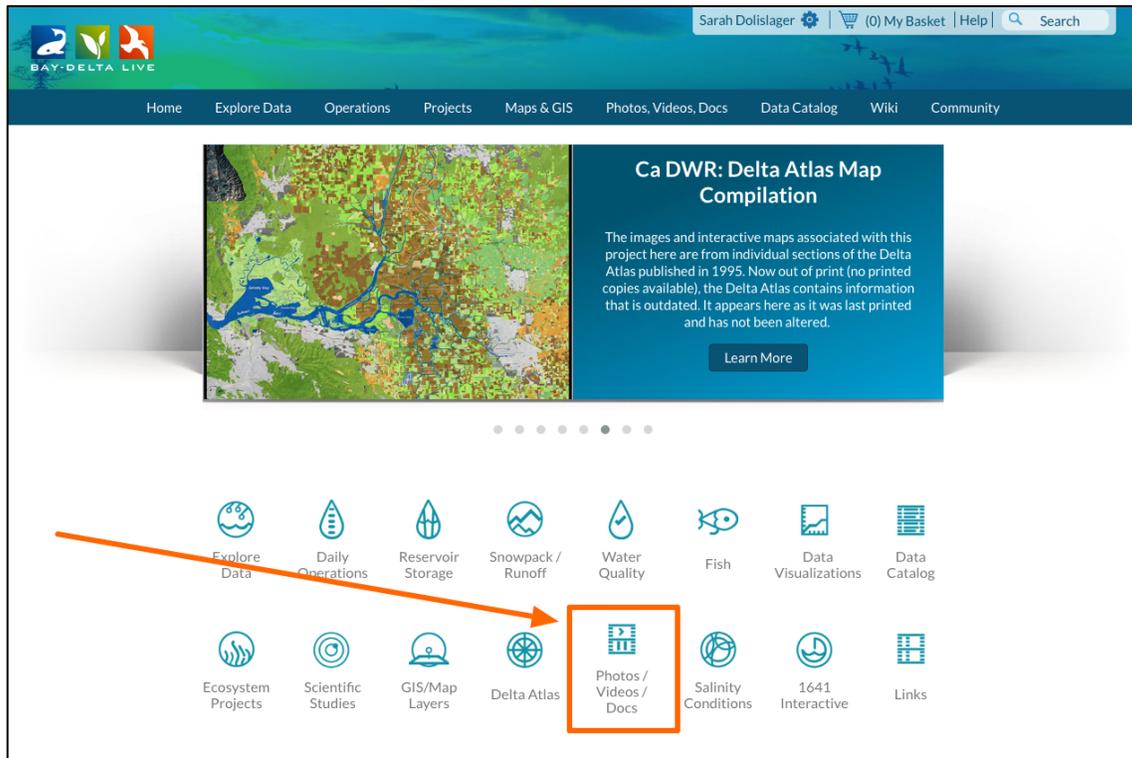
## HOW TO ADD A VIDEO USING YOUTUBE

The first thing you need to upload a YouTube video to Bay-Delta Live is the URL or embed code.

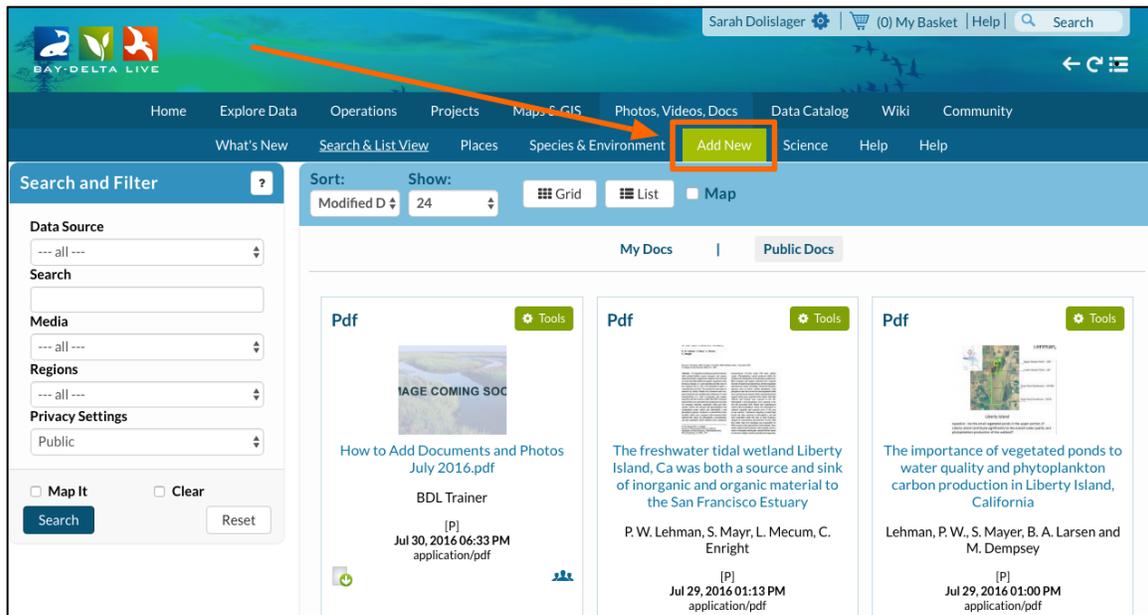
You can find the URL and embed code in the “share” options under the YouTube video.

The screenshot shows a YouTube video player for the video "BDL Virtual Site Tour" by Bay Delta Live. The video has 93 views. The "Share" menu is open, showing options for "Share", "Embed", and "Email". The "Embed" option is selected, and the URL <https://youtu.be/s9qNh1jgXug> is displayed in a text box. An orange arrow points from the text "Embed Code" to the "Embed" option, and another orange arrow points from the text "URL" to the URL text box. The "Share" option is also highlighted with an orange box. The video player interface includes a navigation bar with icons for Ecosystem Projects, Scientific Studies, GIS/Map Layers, Delta Atlas, Photos / Videos / Docs, Salinity Conditions, 1641 Interactive, and News. The video player controls show a play button, a progress bar at 0:00 / 2:51, and icons for closed captions, settings, and full screen. The video title "BDL Virtual Site Tour" and the channel name "Bay Delta Live" are visible. The "Share" menu also includes "Add to", "Share", and "More" options. The "Embed" option is highlighted with an orange box. The URL text box contains the text "https://youtu.be/s9qNh1jgXug". The "Start at" field is set to "0:00".

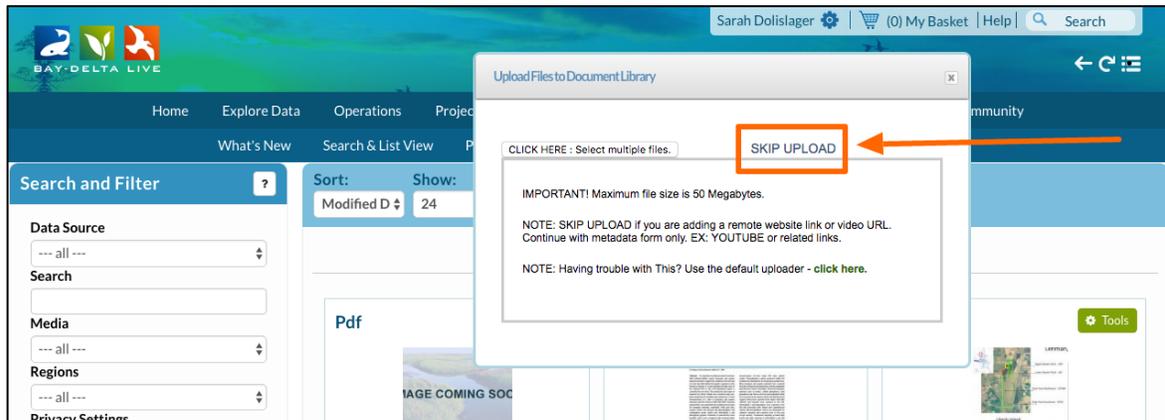
Once you've copied either one, go back to Bay-Delta Live.  
Click on the "Photos/Videos/Docs" icon on the homepage.



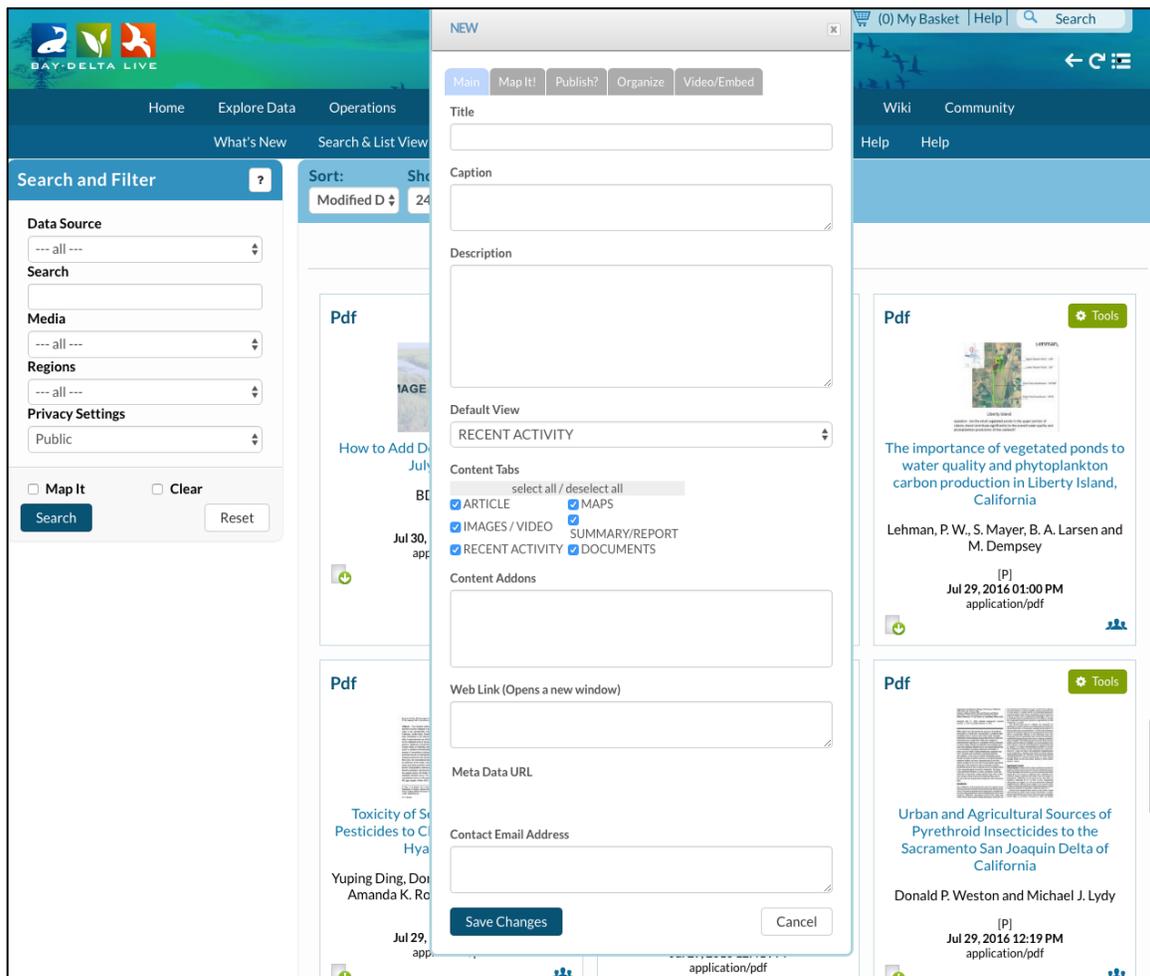
Then click on the, "Add New" button.



An upload form will appear, but instead of clicking on the button to browse your computer you need to click the “SKIP UPLOAD” link.



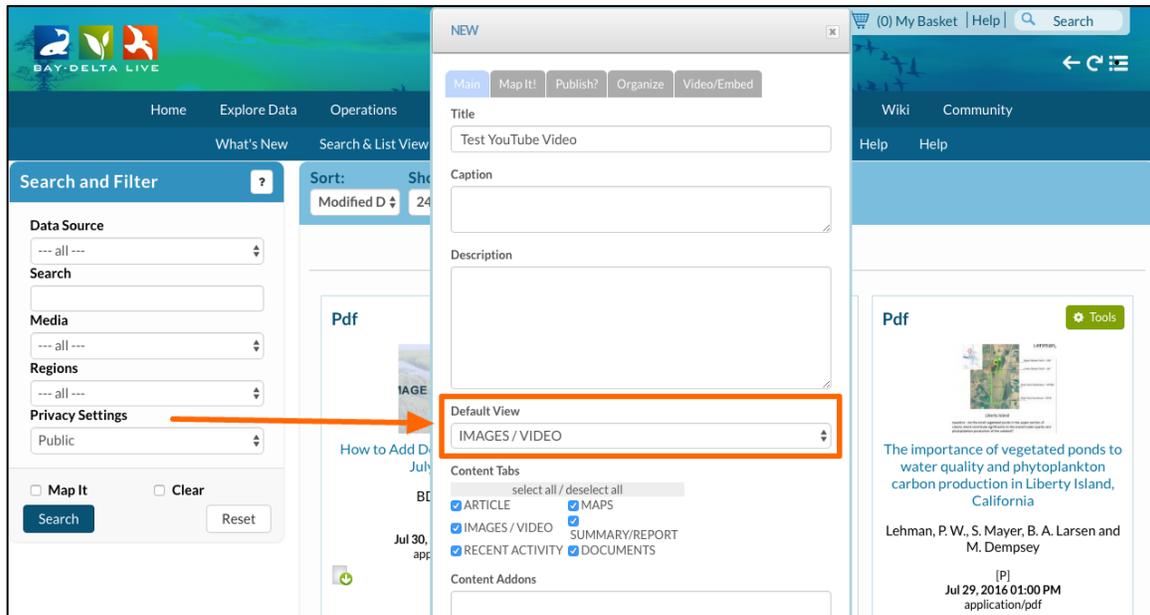
After you hit the “SKIP UPLOAD” button, the upload form goes to the editor.



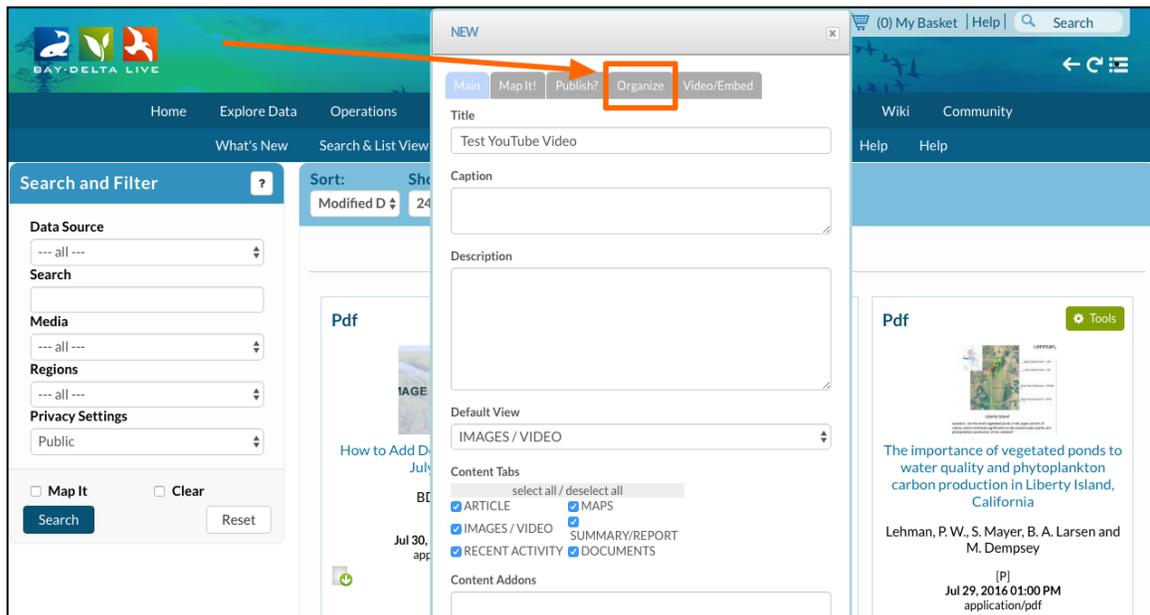
The following are the essential items you need to fill out in the editor form to successfully upload a video: Title, Default View, Type, Subtype, and finally paste the embed code.

However, please input as much information as possible for the video so that it's a useful tool in the BDL library.

To start, type in a title in the designated box.



Now go to the, "Organize" tab.



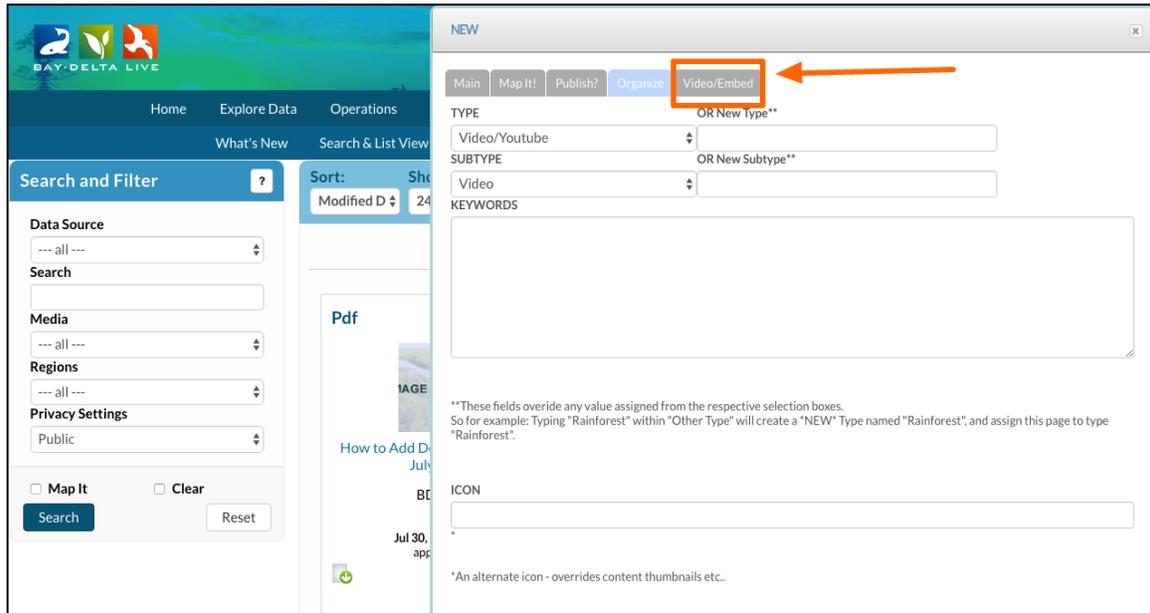
Choose a type under the drop-down menu. Scroll down and choose, "Video/YouTube."

The screenshot shows the 'NEW' form in the Bay-Delta Live system. The 'TYPE' dropdown menu is highlighted with an orange box, and an orange arrow points to the selected option 'Video/YouTube'. The form includes fields for 'SUBTYPE', 'KEYWORDS', and 'ICON'. The 'SUBTYPE' field is currently empty. The 'KEYWORDS' field is a large text area. The 'ICON' field is a small text input. The form also includes a 'Map It' checkbox and a 'Clear' button. The 'Search and Filter' sidebar on the left contains filters for Data Source, Search, Media, Regions, and Privacy Settings. The 'Sort' dropdown is set to 'Modified D' and the 'Show' dropdown is set to '24'.

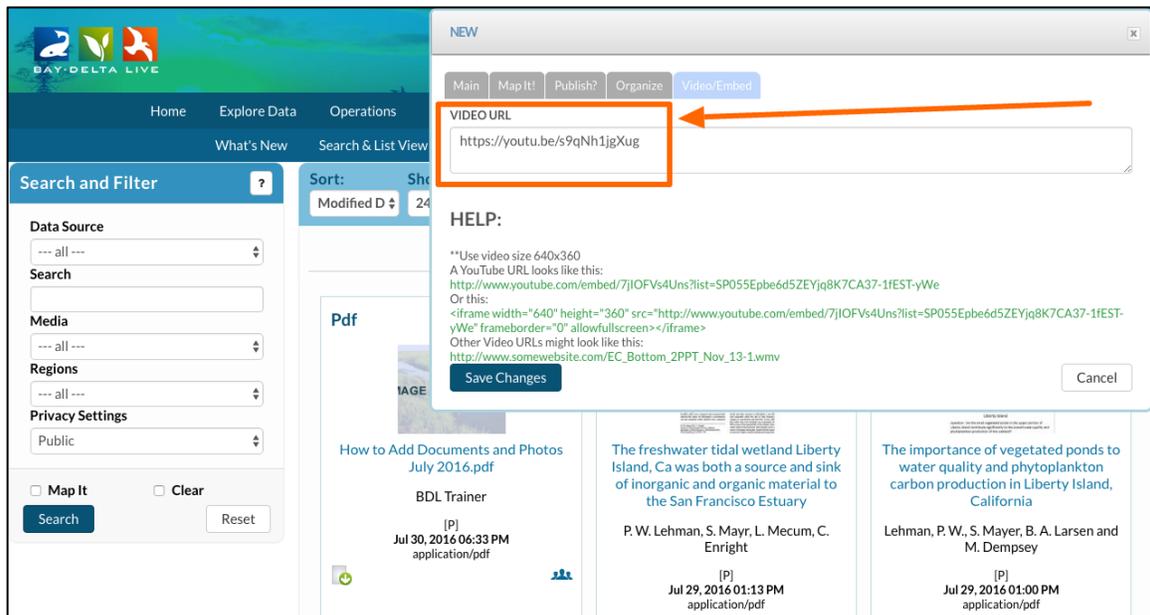
Then choose a subtype. Scroll down and choose, "video."

The screenshot shows the 'NEW' form in the Bay-Delta Live system. The 'SUBTYPE' dropdown menu is highlighted with an orange box, and an orange arrow points to the selected option 'Video'. The form includes fields for 'TYPE', 'KEYWORDS', and 'ICON'. The 'TYPE' field is currently set to 'Video/YouTube'. The 'KEYWORDS' field is a large text area. The 'ICON' field is a small text input. The form also includes a 'Map It' checkbox and a 'Clear' button. The 'Search and Filter' sidebar on the left contains filters for Data Source, Search, Media, Regions, and Privacy Settings. The 'Sort' dropdown is set to 'Modified D' and the 'Show' dropdown is set to '24'.

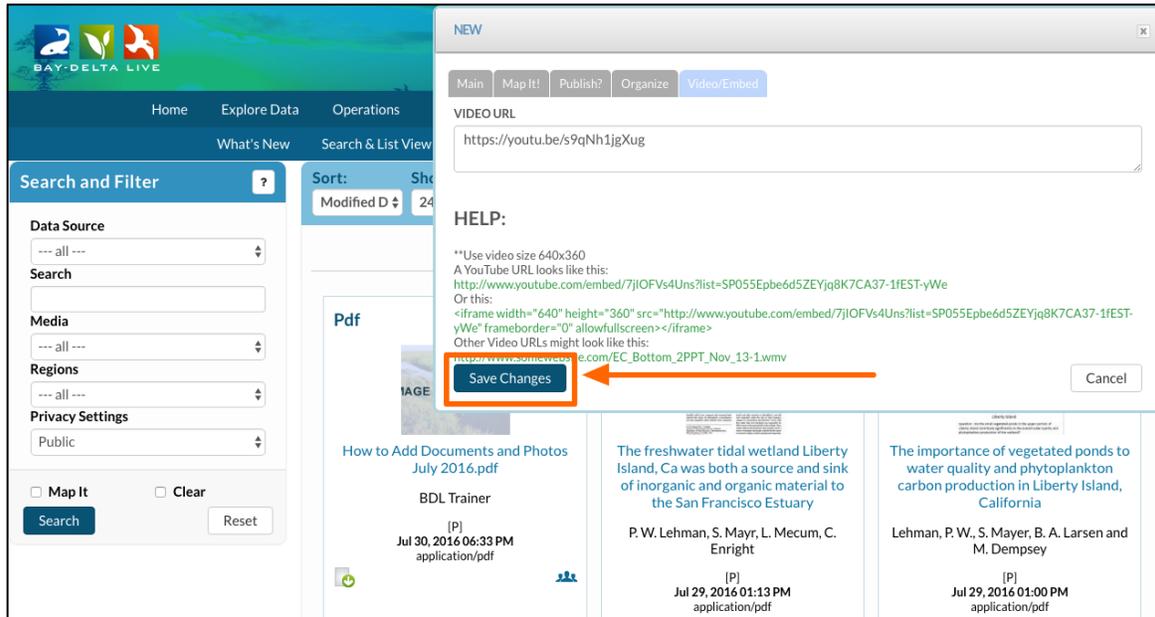
Then go to the "Video/Embed" tab.



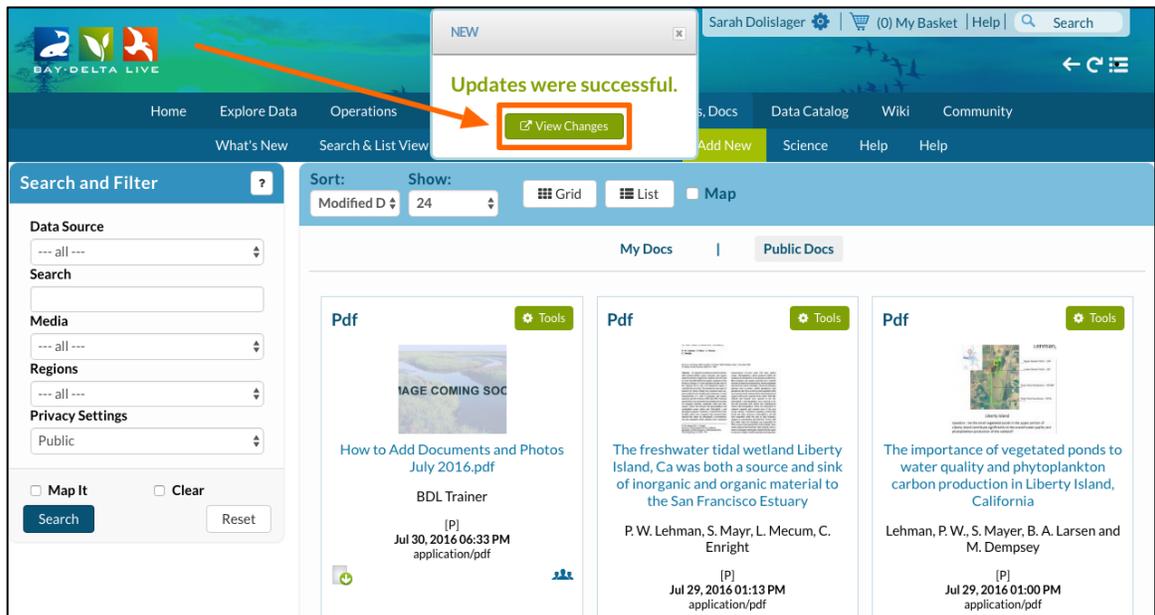
This box is where you will paste the URL or embed code you copied from the YouTube page.



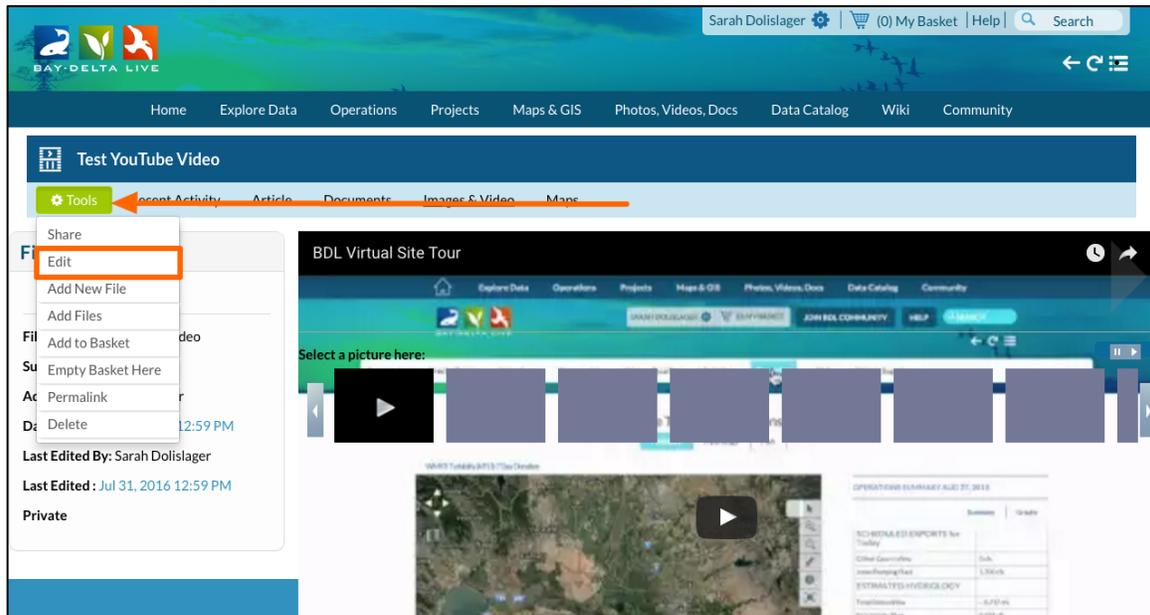
Once you are done, click, “save changes.”



If the upload is successful, a box will appear confirming that. Click, “View Changes” to go to the video.



If you want to edit any of the information of the video, hover over the TOOLS menu and choose, "Edit."



Remember, the more information you enter for the video, the better.

You have successfully uploaded a YouTube video into the BDL library.



