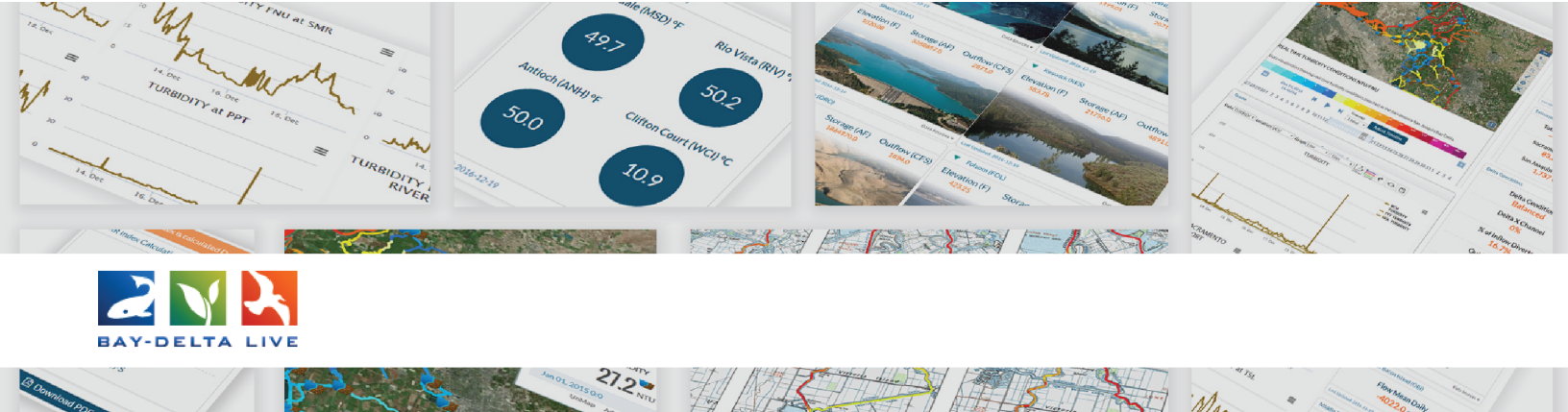




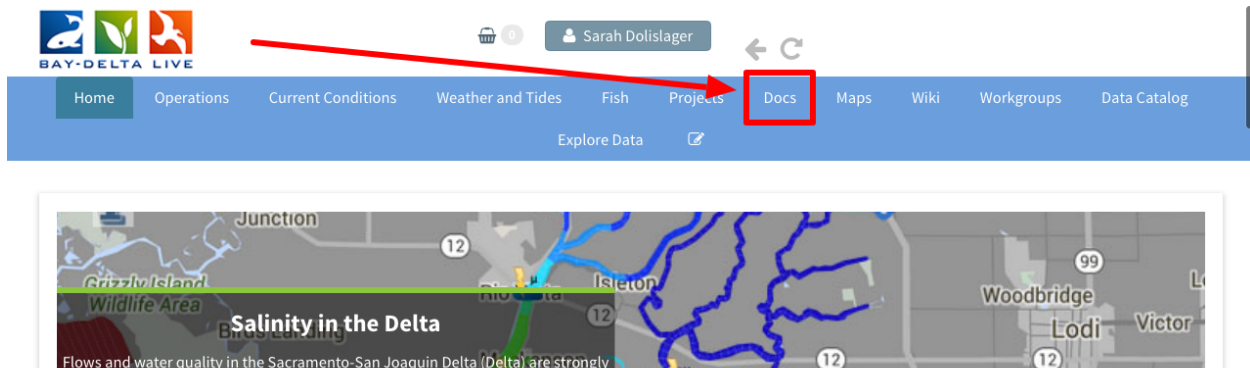
How to Add a Video Using YouTube

Welcome to the How to Add a Video Using YouTube tutorial.

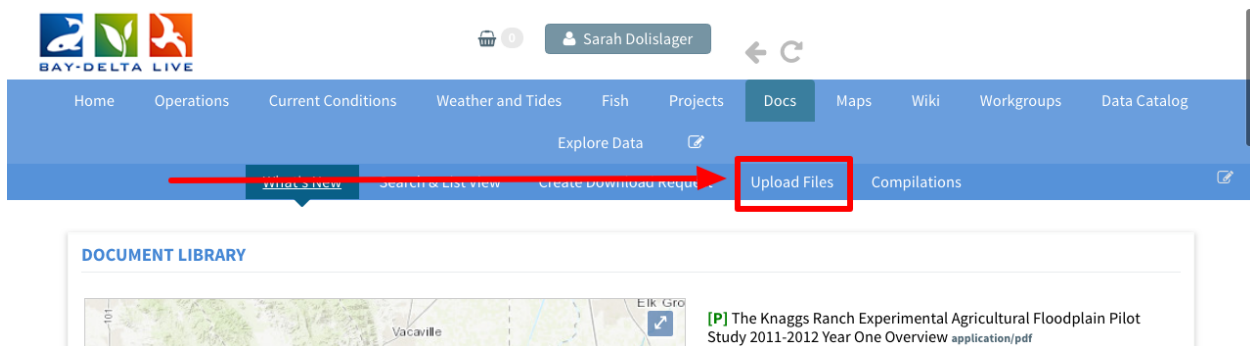
The first thing you need to upload a YouTube video to Bay-Delta Live is the URL or embed code. You can find the URL and embed code in the “share” options under the video on Youtube.com

Here is what the embed code looks like:

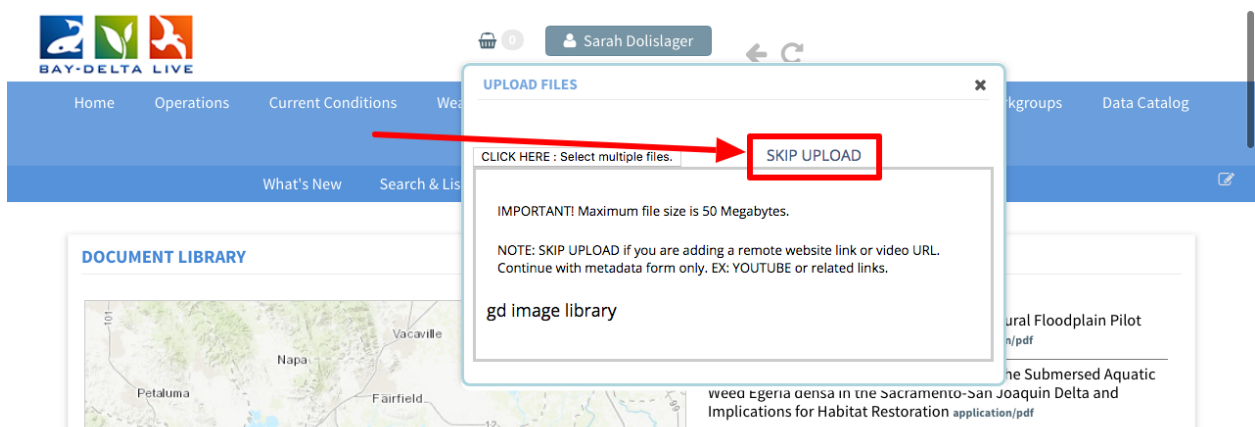
Once you've copied either one, go back to Bay-Delta Live.
Click on the "Docs" link in the top bar to go to the Document library.



Then click on the, "Upload Files" button.



An upload form will appear, but instead of clicking on the button to browse your computer you need to click the "SKIP UPLOAD" link.



After you hit the SKIP UPLOAD button, the upload form goes to the metadata editor form.

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DOCUMENT LIBRARY

Map It! Publish? Organize Video/Embed

NEW

Save Changes Cancel

Title

Caption/Short Description

Description

Default View

RECENT ACTIVITY

Content Tabs

select all / deselect all

☒ ARTICLE ☒ MAPS

☒ IMAGES / VIDEO

video URL
ks.

ural Floodplain Pilot
n/pdf

ne Submersed Aquatic
Restoration application/pdf

Rule Optimization for California's
ation/pdf

ization for Reconciliation Ecology on an
olo Bypass, California application/pdf

on Plan 2016 Update application/pdf

and 2014 image/jpeg

sting image/jpeg

The following are the essential metadata items you need to fill out in the form to successfully upload a video: Title, Default View, Type, Subtype, and finally paste the embed code or URL. However, please input as much information as possible for the video so that it's a useful tool in the BDL library.

To start, type in a title in the designated box on the Main tab.

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Map It! Publish? Organize Video/Embed

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Save Changes Cancel

Title

Suisun Marsh Video

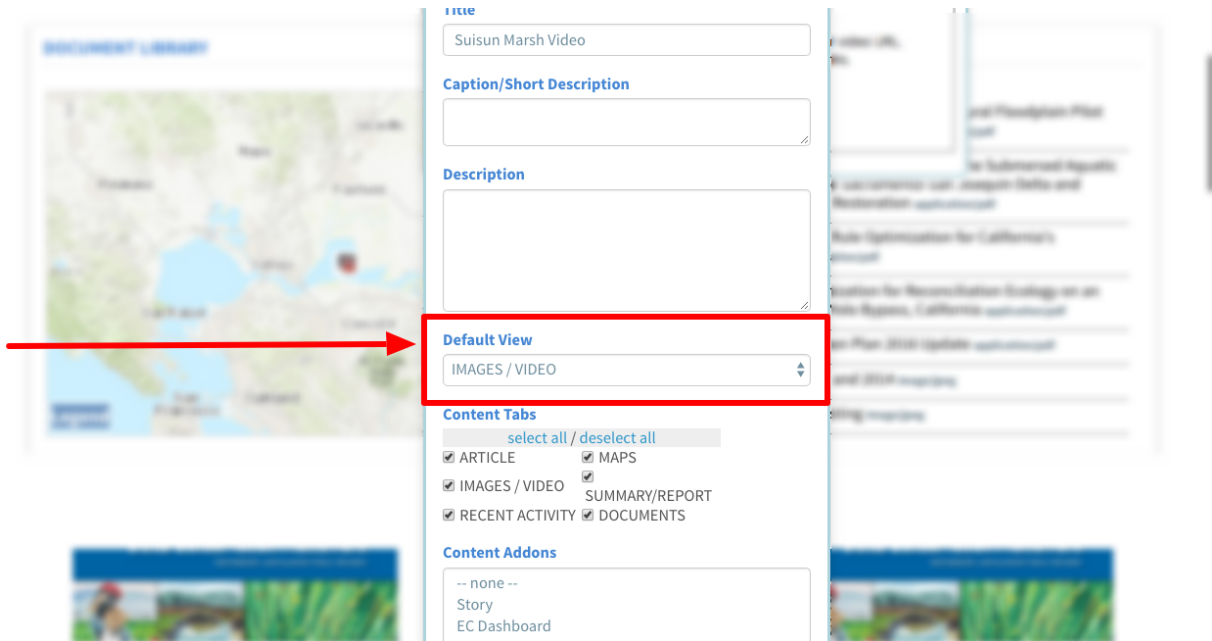
Caption/Short Description

Description

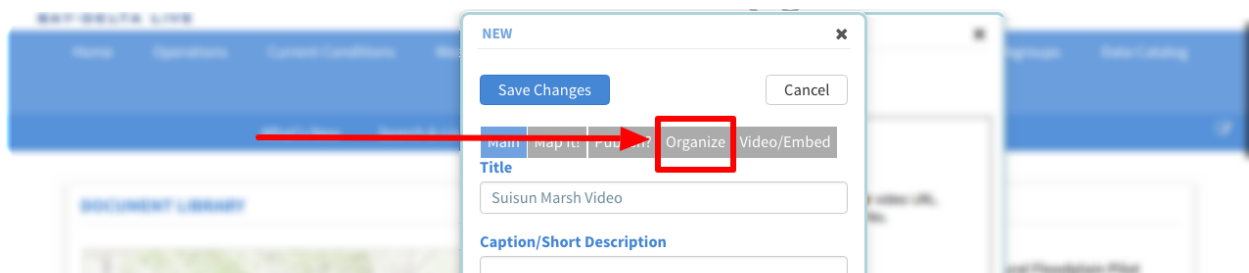
Default View

RECENT ACTIVITY

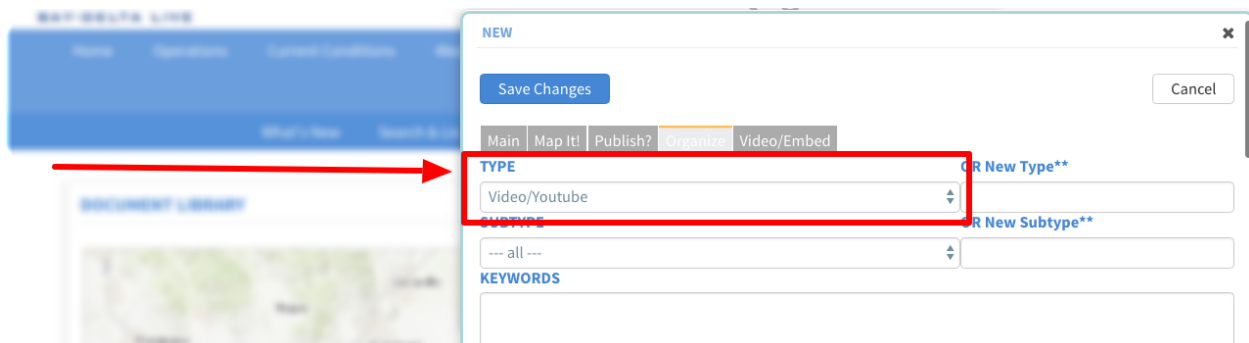
Then go down to the “Default View” drop-down menu. If you want the file to open up to the “Images/Video” tab, then choose that from the options.



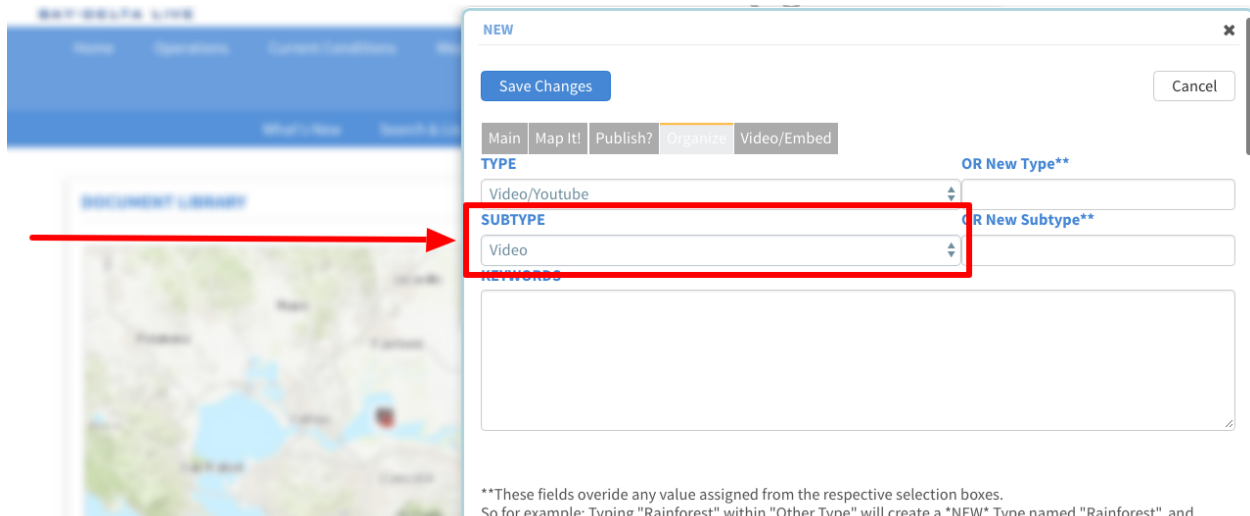
Now go to the, “Organize” tab.



Choose a type under the drop-down menu. Scroll down and choose, “Video/YouTube.”



Then choose a subtype. Scroll down and choose, "Video."



The screenshot shows the 'NEW' dialog box in a software application. The 'Main' tab is selected, and the 'Video/Embed' sub-tab is active. The 'SUBTYPE' dropdown menu is open, and 'Video' is selected. A red arrow points to the 'SUBTYPE' dropdown. The 'KEYWORDS' field is empty. The 'TYPE' dropdown is set to 'Video/YouTube'. The 'OR New Type**' and 'OR New Subtype**' fields are also empty. A red box highlights the 'SUBTYPE' dropdown and the 'Video' option.

NEW

Save Changes Cancel

Main Map It! Publish? Organize Video/Embed

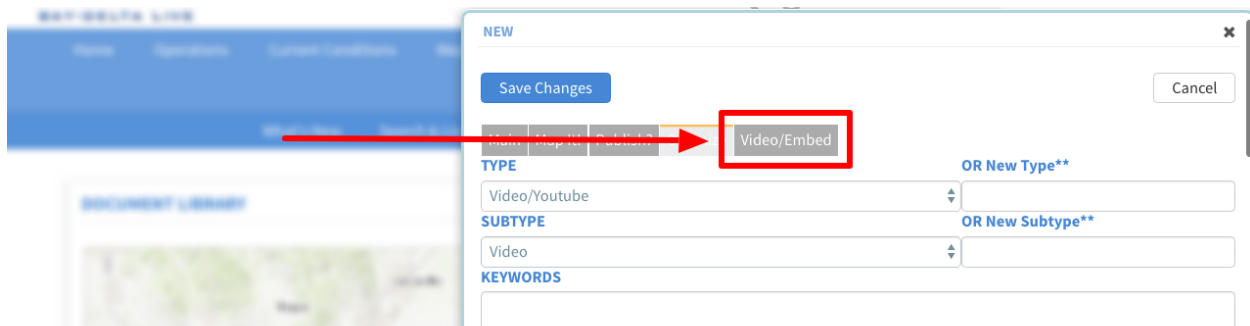
TYPE Video/YouTube OR New Type**

SUBTYPE Video OR New Subtype**

KEYWORDS

**These fields override any value assigned from the respective selection boxes.
So for example: Typing "Rainforest" within "Other Type" will create a *NEW* Type named "Rainforest". and

Then go to the "Video/Embed" tab.



The screenshot shows the 'NEW' dialog box with the 'Video/Embed' tab selected. The 'SUBTYPE' dropdown is still set to 'Video'. A red arrow points to the 'Video/Embed' tab. The 'KEYWORDS' field is empty. The 'TYPE' dropdown is set to 'Video/YouTube'. The 'OR New Type**' and 'OR New Subtype**' fields are also empty.

NEW

Save Changes Cancel

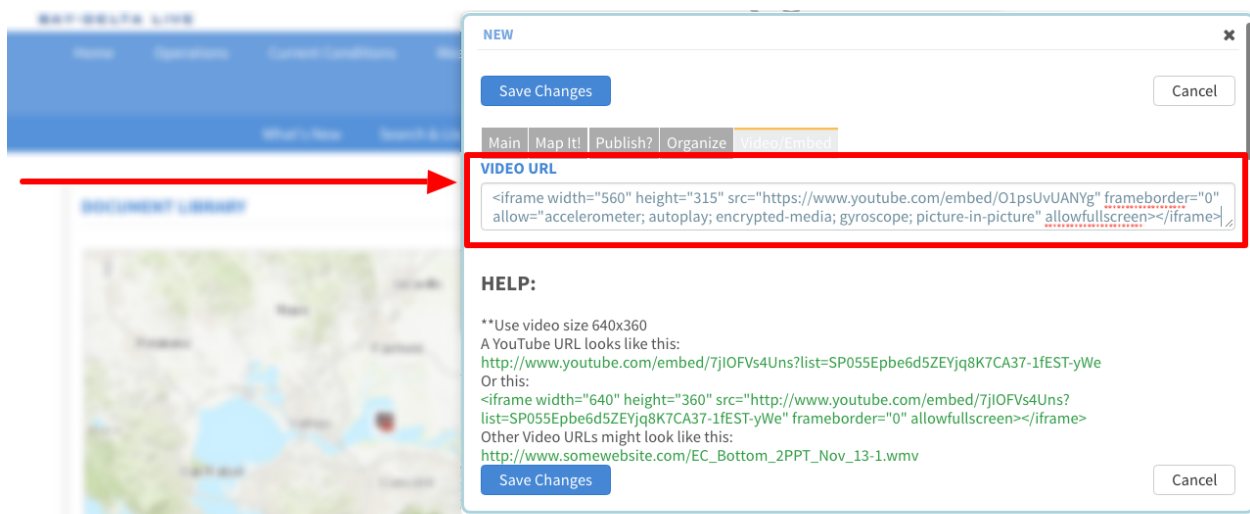
Main Map It! Publish? Organize Video/Embed

TYPE Video/YouTube OR New Type**

SUBTYPE Video OR New Subtype**

KEYWORDS

This box is where you'll paste the URL or embed code you copied from the YouTube page.



The screenshot shows the 'NEW' dialog box with the 'Video/Embed' tab selected. The 'VIDEO URL' field is highlighted with a red box. The field contains an iframe embed code for a YouTube video. The 'HELP:' section below provides instructions on how to use the field and examples of valid URLs. A red arrow points to the 'VIDEO URL' field.

NEW

Save Changes Cancel

Main Map It! Publish? Organize Video/Embed

VIDEO URL

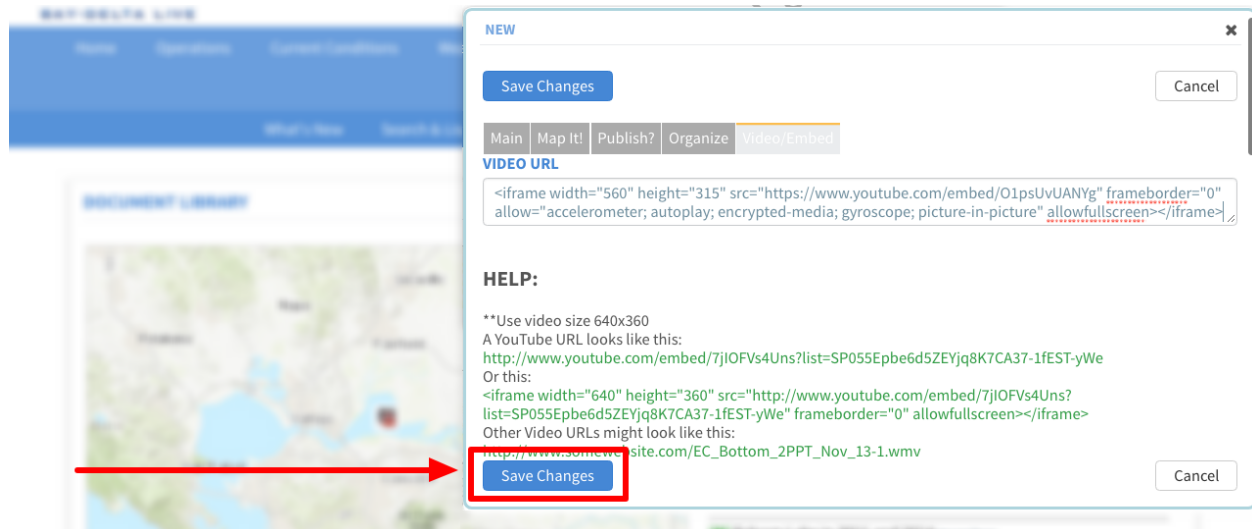
<iframe width="560" height="315" src="https://www.youtube.com/embed/O1psUvUANYg" frameborder="0" allow="accelerometer; autoplay; encrypted-media; gyroscope; picture-in-picture" allowfullscreen></iframe>

HELP:

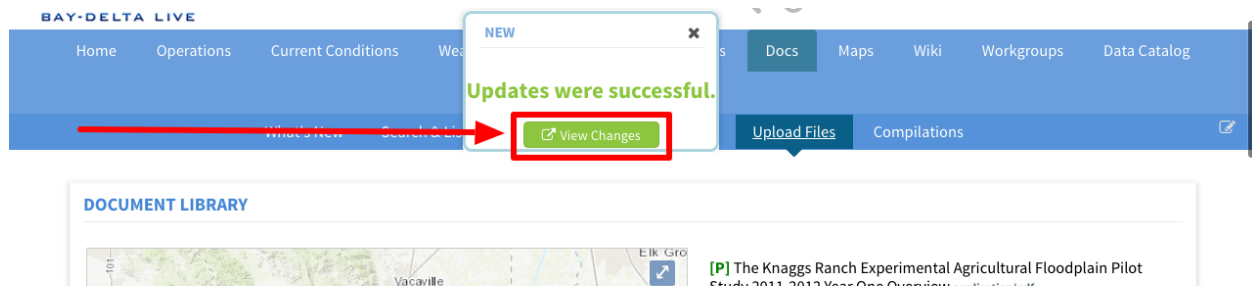
**Use video size 640x360
A YouTube URL looks like this:
<http://www.youtube.com/embed/7jIOFVs4Uns?list=SP055Epbe6d5ZEYjq8K7CA37-1fEST-yWe>
Or this:
<iframe width="640" height="360" src="http://www.youtube.com/embed/7jIOFVs4Uns?list=SP055Epbe6d5ZEYjq8K7CA37-1fEST-yWe" frameborder="0" allowfullscreen></iframe>
Other Video URLs might look like this:
http://www.somewebsite.com/EC_Bottom_2PPT_Nov_13-1.wmv

Save Changes Cancel

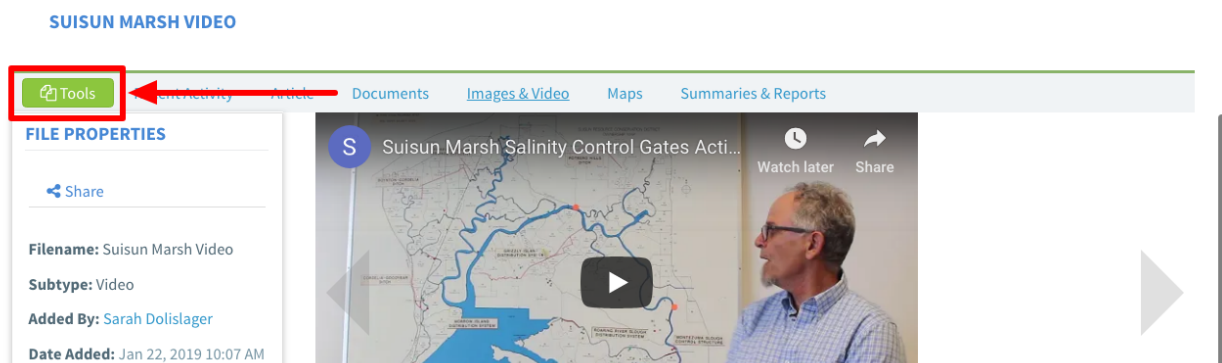
Once you are done, click, “save changes.”



If the upload is successful, a box will appear confirming that. Click, “View Changes” to go to the video.



If you want to edit any of the information of the video, hover over the Tools menu and choose, “Edit.”



Remember, the more metadata you enter for the video, the better.
You have successfully uploaded a YouTube video into the BDL library.