

How to Search for Documents and Photos on Bay-Delta Live

First, be sure you are logged in using the Login link at the top of the screen.



Once you are logged in, click on the "Docs" link in the top bar to go to the Document library.



This brings you to the "What's New" section of the document library. Click on "Search & List View" to view the full document library.

Home Operations	Current Conditions We	eather and Tides		Docs M			Data Catalog
		E×	cplore Data 🛛 🐼				
	Search & Lis	st View Creat	te Download Request	Upload Files	Compilations		
DOCUMENT LIBRAR	Y						
110 81 110 2							
10	Vacaville		Elk Gro	The Knaggs Rancl Idy 2011-2012 Year	n Experimental Agi One Overview app	ricultural Floodpl plication/pdf	lain Pilot
101	Vacaville	Sol an o	Elk Grov Stu [P]	The Knaggs Ranch Idy 2011-2012 Year Physical Controls	n Experimental Ag One Overview app on the Distribution	ricultural Floodpl plication/pdf	lain Pilot sed Aquatic
Petaluma	Vacaville Napa Fäirfield	Sol an o	Elk Grov [P] Stu [P] We Im	The Knaggs Ranch Idy 2011-2012 Year Physical Controls red Egeria densa in plications for Habi	n Experimental Agr One Overview app on the Distribution the Sacramento-S tat Restoration app	ricultural Floodpl blication/pdf on of the Submers San Joaquin Delta plication/pdf	lain Pilot ed Aquatic a and
Petaluma	Vacaville Napa Fairfield	Sol an o	Elk Gro (P) We We The The The The The The The The The Th	The Knaggs Rancl Idy 2011-2012 Year Physical Controls ed Egeria densa in plications for Habi Reservoir Operati cramento Valley ap	n Experimental Age One Overview app on the Distribution the Sacramento-S tat Restoration app ng Rule Optimization plication/pdf	ricultural Floodpl alication/pdf on of the Submers San Joaquin Delta plication/pdf	lain Pilot ed Aquatic a and 's
Petaluma	Vacaville Napa Fairfield Vallejo	Sol ano	Elk Gro (P) We Im (P) Sa	The Knaggs Rancl idy 2011-2012 Year Physical Controls ed Egeria densa in plications for Habi Reservoir Operati cramento Valley ap Multi-Purpose Op	n Experimental Agg One Overview app on the Distribution the Sacramento-5 tat Restoration app ng Rule Optimizati plication/pdf timization for Recc	ricultural Floodpl slication/pdf In of the Submers San Joaquin Delt plication/pdf ion for California onciliation Ecolog	lain Pilot sed Aquatic a and 's

There are two sections here: My Docs and Public Docs. The files under My Docs are the items you designated as "private" in the settings.

Public Docs include all documents designated as "Public" in the settings and can be viewed by all BDL users.

Home Operations	Current Conditions				Docs			os Data Catalog
				C				
	What's New <u>Sea</u>	rch & List View	Create Download	l Request	Upload File	s Compilat	ions	
SEARCH AND FILTER	?	Sort: M	odifi 🗘 Show: 24	4 🔶 🔳	🛾 Grid	i≡ Thumbnail	≡ List	Map Results 🕑
Data Source				My D	ocs	Public D	ocs	
all Search	*	Video						Tools
Media		M GE COMING SOC	Turbidity Jan Publication Da	te: 2019-01-2	4 Ebb.mp4 4 Modifie	d: Jan 24, 2019	05:31 PM	111
all Regions	\$		•					
all Privacy Settings	\$	Video	Turbidity Jan	11 to Jan 2	4 Flood.mp	4		Tools
		223 A 400				· · · · · · · · · · · · · · · · · · ·		

There is a search function on the left-hand side that helps you filter through items or locate documents with specific keywords.

SEARCH AND FILTER	?	Sort: Moo	difi Show: 24 Grid I≣ Thumbnail List	Map Results 🕢
Data Source			My Docs Public Docs	
all Search	\$	Video	Turbidity Jan 11 to Jan 24 Ebb.mp4	Tools
Media	\$		Publication Date: 2019-01-24 Modified: Jan 24, 2019 05:31 PM	11 1
Regions all Privacy Settings	\$	Video		Tools
Public	\$	AGE COMING SOC	Turbidity Jan 11 to Jan 24 Flood.mp4 Publication Date: 2019-01-24 Modified: Jan 24, 2019 05:31 PM	<u></u>
Search	Reset	Image	CT Turkidity Jap 11 to Jap 24 Ebb oif	Tools

You can use the Data Source drop-down menu to select a specific source.

SEARCH AND FILTER	Sort: Modifi \$ Show: 24 \$ ■ Grid III Thumbnail III My Docs Public Docs	List Map Results
all \$ Search \$ Media \$ all \$ Regions \$	Video Turbidity Jan 11 to Jan 24 Ebb.mp4 Publication Date: 2019-01-24 Modified: Jan 24, 2019 05:31 P	Tools M <u>, t t</u>
all 4 Privacy Settings Public Map Results Clear	Video Turbidity Jan 11 to Jan 24 Flood.mp4 Publication Date: 2019-01-24 Modified: Jan 24, 2019 05:31 P	Tools M
Rese	Image CT Turbidity Jan 11 to Jan 24 Ebb.gif Publication Date: 2019-01-24 Modified: Jan 24, 2019 05:17 P	Tools

The Search box is a great tool to find specific files in the document library. You can enter any keywords, such as "smelt" or "Yolo Bypass" and then click the search button. The library to the right will adjust to only show files with the designated keywords or titles.

SEARCH AND FILTER ? Sort: Modifi \$ Show: 24 \$ III Grid My Docs	I≣ Thumbnail
Data Source My Docs	Public Docs
all \$ Image	
Search	
	Tools
smelt Suisun Marsh Smelt Pilot Study 5	
Author: DWR	
all Publication Date: 2018-09-06 Modifi	ied: Jan 15, 2019 09:41 AM
Regions	
all 🌢	

Another option in the built-in search function is the Media type. If you searched "smelt" but want to narrow it down to only images, select "Image" from the "Media Type" dropdown menu. The results will adjust.

SEARCH AND FILTER	?	Sort: Modifi 🛊 Show: 24 💠 🗰 Grid 🗮 Thumbnail 🗮 List Map Results
Data Source		My Docs Public Docs
all	\$	Image
Search		Tools
smelt		Suisur Marsh Smelt Pilot Study 5
Media		Author: DWR
all	\$	Publication Date: 2018-09-06 Modified: Jan 15, 2019 09:41 AM
Regions		٥
all	₹	

You can get even more specific by choosing "Current Map Extent" from the Regions dropdown menu.

SEARCH AND FILTER	?	Sort: Modifi ↓ Show: 24 ↓ Image: Grid Image: Grid Image: Grid Image: Grid Image: Grid
Data Source		My Docs Public Docs
all	\$	laner
Search		Tools
smelt		Suisun Marsh Smelt Pilot Study 5
Media		Author: DWR
all	\$	Publication Date: 2018-09-06 Modified: Jan 15, 2019 09:41 AM
Regions		
Current Man Extent		

This choice correlates with the map function and you can keep the search to a more specific region.



The results will adjust as you choose specific options from the drop-down menus, but if it doesn't you can click, "Search."

SEARCH AND FILTER ?	Sort: Modifi ◆ Show: 24 ◆	■ List Map Results
Data Source	My Docs Public Docs	
all 🔶		
Search	Image	Tools
smelt	Suisun Marsh Smelt Pilot Study 5	
Media	Author: DWR	222
all 🜲	Publication Date: 2018-09-06 Modified: Jan 15, 2019 09:4	1 AM
Regions		
Current Map Extent		
Privacy Settings	Pdf	_
Public \$	Summary Report on the Transactions of the Smelt Wor	Tools
	Group in Water Year 2018	5
🕝 Map Results 📄 Clear	Author: USFWS Bay-Delta / Delta Stewardship Council	<u>111</u>
Search Reset	Publication Date: 2018-11-01 Modified: Jan 15, 2019 09:3	6 AM
	Keywords: Smelt, Biop, RPA, SWG,	

Once the results populate to the right, you can click on any of the items to open up the file.

SEARCH AND FILTER	? Sort: Mo	difi \$ Show: 24 \$ ■ Grid ■ Thumbnail ■ List	Map Results 🖉
Data Source		My Docs Public Docs	
all	Image		
Search		Colored March Consthe Pillet Charles F	Tools
smelt		Sulsun Marsh Smelt Pilot Study 5	
Media		Author: DWR	222
all	\$	Publication Date: 2018-09-06 Modified: Jan 15, 2019 09:41 AM	
Regions			
Current Map Extent	\$	0	
Privacy Settings	Pdf		_
Public	¢	Summary Report on the Transactions of the Smelt Working Group in Water Year 2018	Tools
Map Results		Author: USFWS Bay-Delta / Delta Stewardship Council	222
Search	set	Publication Date: 2018-11-01 Modified: Jan 15, 2019 09:36 AM	
		Keywords: Smelt, Biop, RPA, SWG,	

If you click on an item and want to go back to your search results, use the back arrow located within the software rather than the browser back arrow.

BAY-DELTA LIVE	🔐 💿 🔷 Sarah Dolislager 🧲 😋
Home Operations Current Conditions	Weather and Tides Fish Projects Docs Maps Wiki Workgroups Data Catalog
	Explore Data 🕜
SUISUN MARSH SMELT PILOT STUDY 5	
엽 Tools Images & Video	
FILE PROPERTIES	
📥 Download 🛛 🥰 Share	and the second se
Download Share Filename: Suisun Marsh Smelt	
Download Share Filename: Suisun Marsh Smelt Pilot Study 5	Company Contraction
Download Share Filename: Suisun Marsh Smelt Pilot Study 5 Author/Source DWP	

This concludes the How to Find and Search Existing Photos, Videos, and Documents video tutorial.